

THE CORPORATION OF THE TOWNSHIP OF MINDEN HILLS

BY-LAW NO. 23-71

Being the Comprehensive Fees & Charges By-law
For the Township of Minden Hills Programs & Services

WHEREAS the *Municipal Act*, 2001, c. 25, S. 391 (1) provides that a municipality may pass a by-law to impose fees or charges

NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF MINDEN HILLS ENACTS AS FOLLOWS:

1. That fees and charges as set out in the schedules to this By-law shall be imposed.

2. That Schedule A to this by-law be the schedule of fees related to the Building Department in accordance with the *Building Code Act of Ontario*, Section 7; and

That Schedule B to this by-law be the schedule of fees related to the Administration in accordance with the *Municipal Act*; and

That Schedule C to this by-law be the schedule of fees related to Fire Services in accordance with the *Municipal Act*; and

That Schedule D to this by-law be the schedule of fees related to the Cultural Centre Programs and Facilities in accordance with the *Municipal Act*; and

That Schedule E to this by-law be the schedule of fees related to the Roads Department in accordance with the *Municipal Act*; and

That Schedule F to this by-law be the schedule of Fees related to the Planning Department in accordance with the *Planning Act*; and

That Schedule G to this by-law be the schedule of fees related to the Cemetery in accordance with the *Funeral, Burial and Cremation Services Act*; and

That Schedule H to this by-law be the schedule of fees related to the Parks and Recreation Programs and Facilities in accordance with the *Municipal Act*; and

That Schedule I to this by-law be the schedule of fees related to Environment & Property Operations – Water, Sewer and Landfill in accordance with the *Municipal Act*.

That Schedule J to this by-law be the schedule of fees related to Community Services advertising in accordance with the *Municipal Act*.

That Schedule K to this by-law be the schedule of fees related to the lease of municipal property by utility companies, construction companies or government agencies for the purpose of a parking and/or construction staging area during a temporary construction project.

That Schedule L to this by-law be the schedule of fees related to an Annual Low Risk User Facility Program applicable to users for Community Centre Facilities and Parks Property rental(s) for Local Community General Liability Insurance Coverage.

3. That Committees of Council are exempt from fees charged for the use of municipal facilities to host community events and fundraising activities.

4. That By-law #23-52 is hereby repealed. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
5. That the by-law takes effect upon final passing.

READ A FIRST, SECOND AND THIRD TIME, passed, signed and the Corporate Seal attached hereto this 8th day of June, 2023.



Bob Carter, Mayor



Trisha McKibbin, CAO/Clerk

Schedule "A"
Classes of Permits & Fees – Building

Class	FEE
To construct a dwelling OR addition to a dwelling plus buildings used for human habitation i.e. bunkies, private cabins	\$0.80/sq. ft. flat rate
To construct an accessory building OR addition to an accessory building	\$0.60./sq. ft.
To wreck or demolish a building	\$150.00
To construct a deck	\$200.00
To construct a commercial or industrial building	\$0.90/sq. ft.
To construct a tent over 60 sq. m	\$100.00
To transfer an existing permit	\$150.00
To change use of a building	\$100.00
To construct a foundation – Unfinished	\$0.40/sq. ft.
To construct a foundation - Finished	\$0.80/sq.ft
To install a swimming pool	\$150.00
Solid Fuel burning Appliance/HVAC System/Chimney – IE Woodstove/Furnace	\$150.00
Agricultural Building	\$0.30/sq. ft.
Minimum Fee for any Building Permit	\$150.00 plus applicable fee
Plumbing Permit	\$200.00dwellings \$100.00 + \$5/fixture ICI Basic Fee of \$75 when plumbing is in conjunction with other construction
To renovate an existing building	\$0.35/sq. ft. – dwellings \$0.45 sq. ft. – ICI
Building without a permit	Double the Standard Fee
Re-Inspection Fee	\$100.00
Conditional Permit	\$100.00 + applicable Building Permit Fees
Application for a Sewage System – Classes 2, 3, 4 & 5	\$875.00
Septic Permit for an Addition/ Renovation/Change of Use Tank Change	\$450.00
Septic Permit Review (For Change of a Design Requiring a Site Visit)	\$250.00
Septic Re-inspection Program	
Septic Inspection Fee – Completed by Township or Township’s agent (per inspection/site visit)	\$220.00
Septic Inspection Fee – Third Party (excluding Township or Township’s agent)	\$150.00

**Schedule "A" Continued
Classes of Permits & Fees – Building**

Other Fees	
File Search Request and Response Letter (Part 8)	\$50.00
Dog Tags	\$10.00 from Jan. 1st to March 31 st \$15.00 from April 1 st to December 31 st
Class	FEE
Sidewalk Table and Chair Policy	\$100.00 per year
Admin. Fee – Non Refundable To accompany all applications for a building permit (excluding all Septic fees, Dog fees and Sidewalk Policy)	\$150.00 Flat Rate
Annual Maintenance Fee – Non Refundable	\$300.00
Revised Plans Review – Existing Permits only	\$100.00
NEW – Refreshment Vehicle Fee – annual	\$500.00

**Schedule "B"
Administration**

SERVICE	FEE
Commissioning of Documents	\$10.00
Photocopies	\$0.50 per page black and white \$0.75 per page for colour
Township Flags	\$50.00 each
Lottery Licenses:	3% of the value of the total prize to be awarded
Tax Certificate	\$70.00
Statement of Account – Taxes or Water	\$10.00
Duplicate Billing Notice - Taxes or Water	\$10.00
NSF/Returned Payment	\$50.00
Transfer Balance and Overpayments	\$25.00
Mortgage Company Billings	\$5.00 per roll/per billing
Reminders/Arrears Notices	\$5.00 per tax and/or water & sewer account
Past Due/Outstanding Accounts	1.25% per month, added on first day of each and every month that amounts are outstanding
Compliance Letter	\$150.00
Burial Permit/Death Registrations – In and Out of Town	\$20.00
Rental of Council Chambers for "For Profit" Organizations -	\$190.00/day or \$25.00/per hour plus HST.
TAX SALE COSTS	
Final Notice Before Tax Sale Registration	\$50.00
Tax Sale Administration Fee – When File Opened	\$150.00
Tax Sale Administration Fee – When Registered	\$250.00
Tax Sale Administration Fee – Execute Tax Sale (Fee Applies when Public Tax Sale Preparations Begin)	\$500.00
Tax Sale Administration Fee – Execute Extension Agreement	\$250.00
MARRIAGE	
Marriage License	\$125.00
Civil Marriage Solemnization During Normal Business hours	\$250.00
Cancellation Fee	\$50.00
Rental of Council Chambers	\$50.00
Rehearsal Fee	\$50.00

Schedule "C"
FIRE

SERVICE	FEE
<p>Fire Reports and File searches:</p> <p>Reports and File searches – Environmental Fire Search (per address)</p> <p>Reports and File searches – Fire reports Information (per address)</p> <p>Reports and File searches – Fire inspection Information (per unit)</p> <p>Fire Route Inspections, reviews and letters</p> <p>Photocopies</p> <p>Photographs</p>	<p>\$50.00 payable upon receipt of report</p> <p>\$0.50 per page</p> <p>\$1.00 per photo</p>
Fire Inspections	\$100.00 payable before inspection commenced
<p>Fire Inspections – re-inspections</p> <p>Fire Route re-inspections</p>	\$75.00 - Administration Fee - cost for the work involved to follow up, re-inspect a property and letters
<p>Burning Permit – Daytime Open Air Burning Permits:</p> <p>Residential Campfire – Seasonal Permit</p> <p>Commercial / Industrial / Agricultural / Construction burning</p> <p>Burning Complaint Investigations - Burning during fire restrictions or fire bans / Allowing your fire to become out of control and spread / Not monitoring or attending the fire, providing safety to the community / burning without a permit / Burning of restricted or non-approved waste</p>	<p>\$75.00 payable upon receipt of permit</p> <p>\$150.00 payable upon receipt of permit</p> <p>Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees</p>

**Schedule "C" Continued
FIRE**

Fireworks Permit Fee:	
Consumer Fireworks	\$50.00 payable upon receipt of permit
Fireworks Display Permit Class	\$150.00 payable upon receipt of permit
Fireworks vendor license application	\$150.00 payable upon receipt of permit
Firework Complaint Investigations	Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees
Response to nuisance alarms:	\$150.00 administration fee plus actual costs incurred for Second and subsequent nuisance alarms in any calendar year
Fee for operation crews and vehicles dispatched to a specific address other than a single family home in response to an alarm without just cause:	
Response to alarms occurring as a result of work being performed on a fire alarm system or emergency system without proper notification to the Fire department:	
Outdoor Burning Fees / Firework and Burn complaints responses (Costs Incurred):	
Equipment (Pumper and Tanker)	Fee pursuant to the current schedule established by the Ministry of Transportation
Rescue Vehicle:	Fee pursuant to the current schedule established by the Ministry of Transportation
4 x 4 Utility/ATV:	\$80.00
Personnel:	Pursuant to the current hourly rates in effect, including the 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Responses to motor vehicle accidents on Provincial Highways	Fee pursuant to the current schedule established by the Ministry of Transportation

**Schedule "C" Continued
FIRE**

<p>Responses to all other motor vehicle accidents, including Motor Vehicle Fires, Quad/OHV/ATV, snowmobiles and Watercraft incidents or fires:</p> <p>Equipment (Pumper and Tanker):</p> <p>Personnel:</p> <p>Command Vehicle</p> <p>Non-Emergency Service Rendered</p>	<p>Fee pursuant to the current schedule established by the Ministry of Transportation</p> <p>Pursuant to the current hourly rates in effect, including the 15% payroll burden</p> <p>Fee pursuant to the current schedule established by the Ministry of Transportation</p> <p>Fee pursuant to the current schedule established by the Ministry of Transportation will be charged at the discretion of the Fire Chief or his/her Designate</p>
<p>Fire Extinguisher Training</p>	<p>\$50.00 per person</p>
<p>Unsafe Building or Condition Abatement; including recovering the cost for anything that is done pursuant to section 33, 21, 25, 26 and section 15 of the FFPA, to the owner or the person having control of the land or premises</p> <p>Equipment (Pumper and Tender)</p> <p>Personnel:</p> <p>Command Vehicle:</p>	<p>Fees related directly to the cost of materials, equipment including labour and any special suppression equipment</p> <p>Fee pursuant to the current schedule established by the Ministry of Transportation</p> <p>Pursuant to the current hourly rates in effect, including the 15% payroll burden</p> <p>Fee pursuant to the current schedule established by the Ministry of Transportation</p>
<p>Other Fees</p> <p>Fee recovery for the replacement/repair and/or cleaning of front line and personal protective equipment.</p> <p>Special Requested Services</p> <p>Fire Hose replacement: damages caused by others such as driving over a hose on scene</p> <p>Non-Legislated Fire Safety Plan Review (Reviews that are not required under the Ontario Fire Code) (Fire Inspector rate, minimum 3 hours)</p>	<p>Fee pursuant to actual cost for cleaning, repair or replacement</p> <p>Fee pursuant to actual cost</p> <p>Fee pursuant to actual cost for replacement</p> <p>\$50.00 per hour, minimum 3 hrs.</p>
<p>NEW – Lock Box for Fire Access</p>	<p>\$225.00</p>

Schedule "D"
Cultural Centre Programs & Facilities

SERVICE	FEE
Facility Rentals	
Centre Grounds	\$200.00 per day
Common Room Hourly	\$35.00
Common Room ½ day	\$50.00
Common Room – Full Day	\$100.00
Use of Grounds for Photos	\$25.00
Note: Rental Fees are based on use during regular open hours of 10am – 4pm. An additional fee of \$25.00 per hour applies to use after 4:00 p.m.	
Individuals Visiting the Minden Hills Cultural Centre Facilities: MHCCF Members: School Group: ½ day (2-hour program) Full day (4-hour program) Bus Group with Guided Tour (90 minutes)	General Admission by donation No charge \$5.00 per student (\$100 minimum) HST exempt \$8.00 per student (\$100 minimum) HST exempt \$3.54 per person HST included
Image Reproduction Fees	\$10.00 per image - black and white
Photocopy Fees	<ul style="list-style-type: none"> • \$0.50 per page for black and white print-outs from the internet • \$0.50 per 8 ½" x 11" and 8 ½" x 14" copy (black and white) • \$1.00 per 8 ½" x 11" and 8 ½" x 14" copy (colour) • \$5.00 minimum charge for mailed photocopies
Speakers Fee	\$40 maximum of one hour + mileage at the current township rate.
Cultural Centre school break ½ day programs - children	\$20 per participant per day, HST exempt
Drop-in daily programs	Admission by donation
Admission to presentations/art talks	Admission by donation

Schedule "E"
Roads Department Fees

SERVICE	FEE
Entrance Permit Fee – Residential	\$225.00
Entrance Permit Fee – Agricultural	\$225.00
Entrance Permit Fee – Multi-residential	\$225.00
Entrance Permit Fee – Commercial	\$300.00
Entrance Permit Fee – Industrial	\$300.00
Entrance Permit Fee – Institutional	\$300.00
Entrance Permit Fee – Temporary	\$225.00
Entrance Permit Fee – Emergency	\$225.00
Entrance Permit Fee – Public Entrance	\$300.00
Work on Township Right-of-Way	\$100.00 as per Policy #27
Over Dimensional Load Permits – annual fee	\$300.00
Over Dimensional Load Permits – single use	\$50.00
Entrance Permit Deposit	\$500.00
Entrance Permit Re-inspection	\$125.00

Schedule "F"
Planning Department Fees

Applications Pursuant to the Planning Act / Condominium Act	
SERVICE	FEE
<u>Pre-consultation Application</u> ¹ The fee is a deposit to be applied to the non-refundable administration fee	\$650.00
<u>Minor Variance</u>	
<u>Total Cost Deposit to be filed with the application</u>	\$1,200.00
The Cost Deposit includes a non-refundable administration fee	\$900.00
<u>Amendment requiring recirculation</u> Non-refundable administration fee to be filed with the application	\$400.00
<u>Amendments without recirculation</u> Non-refundable administration fee to be filed with the application	\$200.00
<u>Zoning By-law Amendments</u>	
Total Cost Deposit to be filed with Major Zoning Bylaw Amendment Application ²	\$3,450.00 (includes non-refundable administration fee of \$2,000.00)
Total Cost Deposit to be filed with Minor Zoning Bylaw Amendment Application ³	\$1,800.00 (includes non-refundable administration fee of \$1,000.00)
Local Official Plan Amendment and Zoning Bylaw Amendment processed together	Official Plan Amendment fee plus 50% of Zoning By-law Amendment Fee
The Cost Deposit includes a non-refundable administration fee	\$1,450.00
Schedule "F"	

¹ Applications for Zoning By-Law amendments, Official Plan amendment, site plan control, plan of subdivision or plan of condominium require the submission of a pre-consultation review to the municipality in advance of application submission.

² **Major Zoning By-Law Amendment:** A "Major" Zoning By-Law amendment is a Zoning By-Law amendment that (one or more may apply):

- Requires a major amendment to the Municipality's Official Plan and/or an amendment to the County of Haliburton's Official Plan;
- Requires studies and/or consultation and collaboration with external agencies;
- Constitutes a change of use to permit new Commercial, Industrial, Extractive or Institutional uses;
- Constitutes a substantial increase in density (ie, accompanying an application for Plan of Condominium or Subdivision, conversion to medium or high density residential use from low density residential use.);
- Constitutes a substantial a increase in the development envelope or density for existing Commercial, Industrial, Extractive or Institutional uses.

³ **Minor Zoning By-Law Amendment:** A "Minor" Zoning Bylaw amendment is a Zoning By-Law amendment that:

- Applies to a single parcel or land for low density residential use, including the construction of an additional dwelling unit;
- Permits additional ancillary or accessory uses or structures that are compatible with the existing Zone designation and Official Plan policies;
- Permits minor increases in floor area, height, parking areas, etc., for existing Commercial, Industrial or Institutional uses;
- Clarifies existing zone boundaries through a professional evaluation (ie, a qualified professional providing revised environmental protection boundaries, hazard land boundaries, etc.).

Planning Department Fees	
<u>Temporary Use By-law</u>	
Total Cost Deposit to be filed with the application	\$1,800.00
The Cost Deposit includes a Non-refundable Administration Fee	\$1,000.00
<u>Official Plan Amendments</u>	
Total Cost Deposit to be filed with Major Official Plan Amendment ⁴	\$5,000 (includes non-refundable administration fee of \$2,000.00)
Total Cost Deposit to be filed with Minor Official Plan Amendment ⁵	\$2,000 (includes non-refundable administration fee of \$1,450.00)
Local Official Plan Amendment and Zoning Bylaw Amendment processed together	Official Plan Amendment fee plus 50% of Zoning Bylaw Amendment Fee
The Cost Deposit includes a Non-refundable administration fee	\$1,450.00
<u>Consent to Sever</u>	
Pre-consultation Comments for a Consent Application	\$650.00
Creation of a Right-of-way, Easement or amendment to a previous Severance Application – Non-refundable administration fee to be filed with the application	\$300.00

⁴ **Major Official Plan Amendment:** A "Major" Official Plan amendment is an Official Plan amendment that (one or more may apply):

- Proposes a re-designation or change in land use for property(ies);
- Requires many changes to the policies and schedules of the Official Plan;
- Is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be this category;
- A site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
- An application that also requires an amendment to the County of Haliburton Official Plan.

⁵ **Minor Official Plan Amendment:** A "Minor" Official Plan amendment is an Official Plan amendment that:

- Proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; or to add a site-specific use limited in scale);
- Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- Maintains the intent and purpose of the Official Plan; and,
- Shall have limited impact or policy implications beyond the subject lands.

**Schedule "F" Continued
Planning Department Fees**

<u>Plan of Subdivision/Plan of Condominium</u>	
Total Cost Deposit to be filed with the application	\$5,000.00
The Cost Deposit includes a Non-refundable administration fee	\$2,000
<u>Deeming By-law</u>	
Total Cost Deposit to be filed with the application	\$750.00
The Cost Deposit includes a Non-refundable fee	\$500.00
<u>Severance Agreement</u>	
Total Cost Deposit to be filed with the application	\$1,200.00
The Cost Deposit includes a Non-refundable administration fee	\$500.00
<u>Site Plan Approval</u>	
<u>Commercial/Industrial/Multi-Residential</u>	
Total Cost Deposit to be filed with the application	\$5,750.00
The Cost Deposit includes a Non-refundable administration fee	\$1,250.00
<u>Amendment to Commercial/Multi-Residential Site Plan</u>	
Total Cost Deposit to be filed with the application	\$2,500.00
The Cost Deposit includes a Non-refundable administration fee	\$500.00
<u>Residential Development Site Plan Application</u>	
Total Cost Deposit to be filed with the application	\$1,200.00
The Cost Deposit includes a Non-refundable administration fee	\$500.00
<u>Remove a Holding Provision</u>	
Total Cost Deposit to be filed with the application	\$1,000.00
The Cost Deposit includes a Non-refundable administration fee	\$700.00
<u>Condominium Exemption</u>	
Non-refundable administration fee to be filed with the application	\$350.00

**Schedule "F" Continued
Planning Department Fees**

Applications For The Sale, or Use, of Township Land	
SERVICE	FEE
<p><u>Shoreline Road Allowance (Purchase)</u> Total Cost Deposit to be filed with the application</p> <p>The Cost Deposit includes a Non-refundable administration fee</p> <p>The Cost Deposit includes partial purchase price for the first 150 feet of frontage</p> <p>The Cost Deposit <u>does not include</u> the fee for each additional foot of frontage</p>	<p>\$4,950.00</p> <p>\$800.00</p> <p>\$4,150.00</p> <p>\$18.00</p>
<p><u>Shoreline Road Allowance (Occupation)</u> Non-refundable fee to be filed with the application</p>	<p>\$500.00</p>
<p><u>Unopened Road Allowance (Purchase)</u> Total Cost Deposit to be filed with the application</p> <p>The Cost Deposit includes a Non-refundable administration fee</p>	<p>\$2,025.00</p> <p>\$800.00</p>
<p><u>Construct an Access Road on Unopened Road Allowance</u> Total Cost Deposit to be filed with the application</p> <p>The Cost Deposit includes a Non-refundable administration fee</p>	<p>\$1,000.00</p> <p>\$500.00</p>
Applications For Staff Review	
SERVICE	FEE
<p><u>Cell Phone Tower</u> <u>Tower less than 30 metres</u> Non-refundable administration fee to be filed with the request</p> <p><u>Tower greater than 30 metres</u> Non-refundable administration fee to be filed with the request</p>	<p>\$500.00</p> <p>\$1,000.00</p>
<p><u>Renewable Energy Support Resolution</u> <u>Renewable Energy Project greater than 10 kW but less than 500 kW</u> Non-refundable administration fee to be filed with the request</p> <p><u>Renewable Energy Project greater than 500 kW</u> Non-refundable administration fee to be filed with the request</p>	<p>\$500.00</p> <p>\$1,500.00</p>

**Schedule "F" Continued
Planning Department Fees**

DEPOSITS⁶	
Peer Review Deposit	\$5,000.00
Pre-development Agreement Deposit	\$5,000.00
Professional Services Deposit	\$2,500.00
Legal Fees Deposit	\$750.00
Ontario Land Tribunal Deposit ⁷	\$5,000.00

⁶ **Deposits:** The Municipality may require the payment of deposits upon submission of any application. Deposits may be applied to cover peer review fees, professional fees should the Municipality require the expertise or advice of a third party consultant (engineer, planner, surveyor, etc.), as well as any legal costs incurred. Deposits may also be applied to any registration fees, disbursements, reproduction costs, postage, advertising, telephone charges, facsimile charges, and any other reasonable costs which may be incurred by the Municipality. Should fees exceed the initial deposit received, the Municipality shall request further deposits or payments of invoices. Additional funds may be requested from time to time, to fully cover the municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant. The Municipality will keep an accurate record of all costs incurred with respect to planning applications. Upon completion of the processing of an application, the Municipality will reconcile the account for the applications where a deposit has been paid. A refund of the deposit will be made with the exception of those costs incurred by the Municipality, as determined by the Treasurer. If the cost to process an application exceeds the deposit, the applicant will be responsible for the additional costs and will pay such costs upon invoice by the Municipality.

⁷ **Ontario Land Tribunal Appeal Deposit:** If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality. The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

**Schedule "F" Continued
Planning Department Fees**

Other Fees	
SERVICE	FEE
<u>Official Plan (copy)</u>	\$ \$60.00Printed
<u>Zoning By-law (copy)</u>	\$ \$60.00Printed

**Schedule "G"
Cemetery**

SERVICE	FEE	
Interment Rights in a Regular Full Burial Plot		
*Fees include the \$200.00 fee for the purchase and installation of cornerstones		
Bethel Cemetery:	\$950.00	
Gelert Cemetery:	\$950.00	
Minden Cemetery:	\$950.00	
Twelve Mile Cemetery:	\$950.00	
Non-Resident Surcharge on Interment Rights in a Regular Plot (in addition to interment rights):		
Bethel Cemetery:	\$950.00	
Gelert Cemetery:	\$950.00	
Minden Cemetery:	\$950.00	
Twelve Mile Cemetery:	\$950.00	
Resident Interment rights in Cremation Plots:		
All Cemeteries:	\$500.00	
Non-Resident Surcharge on Interment Rights in a Cremation Plot		
All Cemeteries:	\$500.00	
Resident Interment rights in Columbaria		
	Minden	Twelve Mile
Top Row	\$1,000.00	\$1,000.00
2 nd Row	\$1,000.00	\$1,000.00
3 rd Row	\$1,000.00	\$1,000.00
Bottom Row	\$1,000.00	\$1,000.00
Non-Resident Surcharge on Interment Rights in Columbaria		
	Minden	Twelve Mile
Top Row	\$1,000.00	\$1,000.00
2 nd Row	\$1,000.00	\$1,000.00
3 rd Row	\$1,000.00	\$1,000.00
Bottom Row	\$1,000.00	\$1,000.00
Opening & Closing Fees – All Cemeteries (weather permitting):		
Adult Casket:	\$550.00	
Winter Casket Burial	Actual costs incurred plus 10%	
Infant/Child Casket:	\$550.00	
In-ground cremains:	\$225.00	
Columbaria Niche	\$225.00	
Saturday Interment Surcharge		
Adult Casket:	\$200.00	
Infant/Child Casket:	\$200.00	
Cremation:	\$100.00	
Columbaria Niche	\$100.00	
Late Interment Surcharge (All Cemeteries, any interment)		
All Days After 3:00 p.m.	\$ 150.00	
Disinterment		
Adult Casket:	\$750.00	
Infant/Child Casket:	\$750.00	
Cremation:	\$375.00	

**Schedule "G" Continued
Cemetery**

Marker Installation	
Removal of Sod for Flat Markers	\$75.00
Foundation installations	\$300.00
Columbaria niche lettering	\$500.00
Columbaria niche year of passing	\$300.00
Purchase and Installation of Cornerstones	
All Cemeteries	\$200.00
Marker Care & Maintenance	
Flat (at least 173 sq. inches)	\$0.00
Flat 173 sq. inches or larger	\$100.00
Upright less than 4 feet including base	\$200.00
Upright greater than 4 feet including base	\$400.00
Administrative Fees & Other Fees	
Administrative	\$50.00
Change of Interment Rights	\$100.00
Transfer of Interment Rights	\$100.00
Assisting Family to determine/document interment rights	\$50.00 per lot
Vault storage – storage of remains for spring interment	\$200.00

Definition of "Resident"

The Resident Rate for cemetery lot purchase applies to Permanent or Seasonal landowners who currently own property within the County of Haliburton. Resident shall also include an individual who has filled one of the previous criteria but has sold or relocated outside of the County of Haliburton within the previous twenty-four months in order to receive long-term care, or at the discretion of the Cemetery Board.

Definition of Interment Rights for Full Burial Lot

- Includes rights to inter up to 1 casket + 2 cremains or 4 cremains plus 4 cornerstones and installation
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$290.00 of the full burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Definition of interment Rights for In-Ground Cremation Lot

- Includes rights to inter up to 2 cremains
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$175.00 of the in-ground cremation burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Definition of Interment Rights for Cremation Niche

- Includes rights to inter up to 2 cremains in one 12" x 12" niche
- Identity of intended interred must be declared at the time of purchase, or an administrative service charge shall apply
- The greater of 15% and \$165.00 of the cremation niche cemetery lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

Schedule "H"
Community Services Programs & Facilities

SERVICE	FEE
All Facility Bookings require payment of deposit at time of booking (cash, debit, cheque, visa or mastercard). Bookings can be secured over the phone with payment by credit card. No tentative bookings.	50% of rental fee(s)
Payment: Balance of facility rental booking is due 30 days prior to booking date.	
Insurance: All liquor licenced events require \$5,000,000.00 liability coverage. If proof of insurance cannot be provided, then insurance can be purchased through the department via the LCIS program.	See schedule "L"
Note: All fees are subject to applicable taxes & fees (e.g. HST, SOCAN, LCIS Insurance)	
Cancellations/Refunds	
More than 30 days' notice	\$50 Administrative fee
Less than 30 days' notice	40% refund
Cancellation by Management due to violation of facility use rules	No refund
Ice Rates	
<i>Regular Season (August 31 through April 14)</i>	
SERVICE	FEE
Non-prime time Ice per hour (Monday to Friday before 4pm)	\$85.00
Minor Group Ice per hour	\$85.00
Prime time Ice per hour (After 4pm and weekends)	\$118.50
Tournament Ice per hour	\$133.00
NEW Stat Days	Additional 20%
NEW Summer Ice per hour – Hockey school, other groups	\$229.00
NEW Summer Ice per hour – Minor Hockey, Skating Club	\$114.50
NEW Sound System Rental	\$56.50
Ticket Ice per hour (Figure Skating)	\$4.55 per person
Community Centre Room Rental for Minor Hockey, Figure Skating when the rental includes a minimum of 4 hours ice rental per day.	\$40.00 per hour, maximum of \$100 per day
Rink Area Rates	
Rental per day or night	\$1,147.50
Special Occasion Permit Surcharge	\$222.50
Hourly rate (floor sports)	\$53.00
Fairground Rental	
Full fairground per day, including washrooms	\$318.00
Subsequent consecutive days (2nd, 3rd, etc.)	\$185.50
1/2 fairground per day, including washrooms	\$159.00
1/2 fairground subsequent consecutive days	\$98.00

**Schedule "H" Continued
Community Services Programs & Facilities**

Fairground Rental Continued	
SERVICE	FEE
Permanent Washroom (located in upper fairgrounds)	\$106.00 per day
Horse Ring Rental- Association Day Rate	\$53.00
Horse Ring Rental-Day Rate	\$106.00
Permission to host Overnight Camping	\$318.00
Ball Diamonds (Lower Washrooms Included)	
Tournaments per day	
Multiple diamonds (up to 3)	\$318.00
Multiple diamonds subsequent consecutive days	\$212.00
Single diamond	\$158.50
Single diamond subsequent consecutive days	\$79.50
Ball League per game	
Adult recreational	\$17.00
Youth recreational	\$11.00
Youth competitive	\$13.00
Lights surcharge	\$10.50
NEW Community and Recreational Programming	
Basketball	\$25 for 8 weeks HST Exempt
Move, Groove, and Dance	\$25 for 8 weeks HST Exempt
Dodgeball	\$25 for 8 weeks HST Exempt
Nerf Wars	\$25 for 8 weeks HST Exempt
Babysitting	\$60 for 8 weeks
Gym Club	\$25 for 8 weeks HST Exempt
Supervised drop-in gym programs for children	\$5 per program
Badminton	Adult \$40 for 8 weeks Senior \$24 for 8 weeks
Basketball	Adult \$40 for 8 weeks
Yoga Programs	Adult \$100 for 8 weeks
CAMPS	
Late pick-up fee	\$10 from the first minute to ten minutes, an additional \$10 will be added for each 10-minute interval.
Daily rate *March Break Only	\$40
5-day week	\$175
Drop-In Programs (i.e.: pickleball, table tennis, euchre, cribbage, public skating, shinny, badminton, soccer, basketball, volleyball)	DAILY Adult \$4.42 Youth (0-17) \$2.65 Senior (65+) \$2.65 Family (2 adults, 3 kids) \$10.62 10 PASS Adult \$30.97 Youth/Senior (65+) \$17.70 Family \$66.37
Recreation Programming Cancellation Administration Fee	\$10.00

**Schedule "H" Continued
Community Services Programs & Facilities**

FITNESS CENTRE PASS	<p>DAILY Adult \$5.50 Youth/Senior (65+) \$4.00</p> <p>1 MONTH Adult \$32.00 Youth/Senior (65+) \$23.00</p> <p>3 MONTHS Adult \$82.00 Youth/Senior \$59.00</p> <p>6 Month Adult \$154.87 Youth/Senior (65+) \$110.62 Family 20% off total</p> <p>1 Year Adult \$278.76 Youth/Senior (65+) \$199.12 Family 20% off total</p>
Replacement Fee for Lost Fitness Pass	\$5.00
Events	
Canada Day Fireworks	Admission by donation This needs to be removed. We cannot except donations based on the grant guidelines.
Family Halloween Party	Admission by donation
OUTDOOR MOVIE NIGHTS	Admission by donation
Memorial Tree & Bench	
Memorial Tree	\$700.00 per tree (includes materials, planting and maintenance)
Memorial Bench	\$2,500 minimum per bench (includes customized bench, materials, memorial label and installation)
Other	
Fence Installation	\$309.00
Picnic Shelter Rental	\$27.00 per day
Gymnasium Rental	
Full Court	
Adult	\$46.00
Youth/Senior	\$32.00
Half Court	
Adult	\$32.00
Youth/Senior	\$21.50
Equipment Rental fee	\$10.00
Other	
Additional Ball Diamond Dragging/Lining	\$16.00
Function in Parks (weddings, family picnic not exclusive use)	\$53.00 per day
Special Rental of Park by Vendor (non-exclusive use)	\$530.50 per term of rental agreement

Schedule "H" Continued

Room Rental Rates	
Room 1	
Full Rate – Day or Night	\$265.00
4 hour rate (minimum charge)	\$133.00
Kitchen, Day or Night Rate	\$65.00
Room 2	
Day or Night Rate	\$159.00
4 hour Rate (minimum charge)	\$79.50
Warm Viewing Area	
Day or Night Rate	\$159.00
4 hour Rate	\$79.50
Room 1 & 2	
Day or Night Rate	\$371.50
4 hour Rate	\$159.00
Room 1 & Warm Viewing Area	
Full Rate - Day or Night	\$371.50
4 hour Rate	\$159.00
Full Auditorium (Rooms No. 1, 2 and Kitchen)	
Full Day/Night Rate	\$450.00
Night Rate Rental	
Special Occasion Permit Surcharge	\$111.00

Community Services Programs & Facilities

SERVICE	FEE
Security/Damage Deposit	\$200
Other Charges	
Friday Night set up for weekend function	\$180.25
Irondale Community Centre Fees and Charges	
Centre rental per hour (light kitchen use). Minimum 2 hours.	\$10.50
Centre rental per hour, (full kitchen use). Minimum 2 hours.	\$15.50
Entire property per day	\$103.00
Lochlin Community Centre Fees and Charges	
Centre rental per hour Minimum 2 hours	\$15.50
Entire property per day	\$103.00

**SCHEDULE “I”
Environmental: Water, Sewer & Landfill**

Water:	
SERVICE	FEE
Water turn on/turn off charge	\$50.00 during regular working hours \$80.00 during overtime hours
Water service connections	\$500.00 or actual costs – whichever is greater plus \$75.00 administration fee
Water/Sewer Connection at existing service at property line	\$250.00 each
Service charge for water meter replacement/repair	\$125.00
Final Water/Sewer Read and Account Billing	\$75.00
Water/Sewer Open New Account for New Owner	\$50.00
UNAUTHORIZED removal of water meter and water meter recording wires	\$500.00
Water from Township Coin Meter	\$0.50 per 4 Litres
NEW - Metered Bulk Water from Hydrant	Consumption based on usage rates plus \$75.00 administration fee per event
Sewer:	
New Sewer Service Connections	\$500.00 or actual costs – whichever is greater plus \$75.00 administration fee
Landfill:	
Minimum Charge – Loose Waste sorted	\$10.00
Bagged Household Waste – Under Bag Limit	No charge
Bagged Household Waste - Over Bag Limit	\$3.00 per bag
Bagged Household Waste - Unsorted	\$6.00 per bag
Garbage – Loose Household Waste - Unsorted (pick-up or trailer, bins, dump trucks)	\$80.00 per cubic yard
Garbage – Loose Household Waste -Sorted (pick-up or trailer, bins, dump trucks)	\$55.00 per cubic yard
Garbage – Compacted Household Waste - Sorted (compactor trucks only)	\$40.00 per cubic yard
Compacted Waste Unsorted (compactor trucks only)	\$55.00 per cubic yard
Tires	10 tires per load only – no charge
CFC Appliances (Refrigerators, freezers, air conditioners, etc.)	\$50.00 – untagged Tagged by a certified Freon Removal Technician – no charge
Furniture – per unit	\$20.00 per unit
Mattress, Box Spring – per unit	\$30.00per unit
Construction Material Sorted (pick-up or trailer, bins, dump trucks)	\$80.00 per cubic yard
Construction Material Unsorted (pick-up or trailer, bins, compactor trucks, dump trucks)	\$160.00 per cubic yard

**Schedule "I" Continued
Environmental: Water, Sewer & Landfill**

SERVICE	FEE
Approved Contaminated Soil	\$100.00 per cubic yard
Leaf and Yard Waste (brush, leaves, grass clippings, pine cones, etc.)	Bagged - \$2.00 per bag Loose Leaf and Yard Waste - \$30 per cubic yard
Corrugated Cardboard (compacted or uncompact, unloaded by hand)	Less than 1 cubic yard - No Charge 1.0 cubic yard and over - \$10.00 per cubic yard
Shingles	\$100.00 per cubic yard
Boats	\$10.00 per foot
Propane Tanks	No charge, where accepted
E -Waste (televisions, monitors etc.	No charge, where accepted
Scrap Metal and non-CFC Appliances	No charge, where accepted
Waste Management Services	
Replacement Landfill Access Passes	No charge if the damaged card is exchanged for a new card
Replacement Landfill Access Passes	\$5.00 per single card up to two per year
Extra Landfill Access Passes or Replacements after 2/year	\$50.00 per single card
Cottage Kits	\$5.00 per kit \$45.00 for 10 kits

Schedule "J"
Community Services Advertising

LOCATION	SIZE	CURRENT (quarterly) per annum	ANNUAL RATE	SET-UP FEE
SG Nesbitt Memorial Centre – INTERIOR				
Rink/Wall Board	3ft x 8ft	N/A	\$420	\$550
Olympia	Variable	N/A	\$300	\$400
SG Nesbitt Memorial Centre – EXTERIOR				
Spot #1	48"x48"	N/A	\$300	\$300
Spot #2	24"x48" vertical	N/A	\$200	\$200
Spot #3	24"x48" vertical	N/A	\$200	\$200
Spot #4	24"x96" horizontal	N/A	\$300	\$300
Spot #5	48"x96" horizontal	N/A	\$400	\$400
Spot #6	24"x96" horizontal	N/A	\$300	\$300
Spot #7	48"x48"	N/A	\$300	\$300
Spot #8	24"x48" vertical	N/A	\$200	\$200
Spot #9	24"x48" vertical	N/A	\$200	\$200
Snowmobile/ATV Trail				
All	8.5" x 11" sign at 5 locations	N/A	\$200.00	\$200
Mobile Highway Sign (Tourist Information Centre)				
Water Street	4 lines of 15 characters per line	N/A	\$10 per two (2) week block	N/A

*HST is in addition to all fees.

Definition of "Set-up Fee"

The set-up fee will be charged for material and installation costs when an advertiser is first starting a new Advertising Space or when a current advertiser wishes to change their existing sign artwork.

Definition of "Annual Rate"

The Annual Rate will be the yearly rental fee charged for advertising with the Township of Minden Hills during a 12 month period starting August 1 through July 31 of the next year. Rental contracts will start on August 1 of each year. Those contracts that start between August 1 and July 31 will be prorated.

Schedule "K"

Lease of Municipal Properties for Parking and/or Construction Staging

SERVICE	FEE
Rental of municipal lands for parking and/or construction staging areas for temporary projects	\$500.00 per month

Schedule "L"
Local Community Insurance Services

Non Sporting Events or Occasions						
Note: All fees are subject to applicable taxes.						
Service		Fee				
Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, crafts, dance parties, dance recitals, concerts, dinners, engagement parties (e.g. Jack and Jill events), fashion shows, graduations, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, religious services, retirement parties, reunions, seasonal markets, talent shows, theatre performances, weddings or other ceremonies. For any activities not indicated above, please refer to Marsh.						
No alcohol	Hourly Rate	4 Hour Event	Per Day Event	4+ Day Event		
Number of People attending Event/Rental						
0-50	\$1.00	\$5.00	\$10.00	Refer		
51-500	\$4.00	\$20.00	\$25.00	Refer		
500+	Refer	Refer	Refer	Refer		
Alcohol	Per Day Event		4+ Day Event			
0-500	\$70.00		Refer			
500+	Refer		Refer			
Picnics (no-alcohol)						
Up to 250 Attendees		\$2.50 per day				
Meetings, seminars, speakers, workshops/classroom instruction (No Alcohol)						
0-50		\$1.50 per rental				
51-500		\$3.00 per rental				
500+		Refer				
Sporting Events and Activities						
Low Risk	Hourly Rate	Per Day	Per Season			
Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffle board, table tennis, tai chi, tennis						
0-50				\$1.00	\$10.00	\$35.00
51-100				\$2.00	\$20.00	\$55.00
100+	\$2.50	\$25.00	Refer			
Medium Risk	Hourly Rate	Per Day	Per Season			
Ball/roller/floor hockey, baseball, basketball, broomball, cheerleading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, Frisbee, handball, non-contact sports (pick up hockey, pick up lacrosse, touch/flag football), pickle ball, racquet ball, ringette, slo-pitch, soccer, softball, squash, t-ball, track & field, volleyball, yoga.						
For any activities not indicated above, please refer to Marsh.						
0-50				\$1.50	\$25.00	\$80.00
51-100	\$5.00	\$35.00	\$100.00			
100+	\$8.00	\$40.00	Refer			
*Events Over 1 day: Any Single Sporting Event being held for more than 1 consecutive day is a Referral to Marsh. Continue to next page.						

**Schedule "L" Continued
Local Community Insurance Services**

Exclusions: Alpine skiing, bike racing, boxing, climbing walls, contact sports (including hockey, lacrosse, martial arts), cycling, fireworks, gymnastics, horse related, kabaddi, kayaking, kickboxing, motor vehicle activities, rugby, skateboarding, snowboarding, tackle football, wrestling, training camps, athletic schools, festivals, fairs, deep frying at concessions/kiosks/vendors, professional performers or members of the Actors Guild, and organized sports teams/leagues/tournaments.

** If hourly rate exceeds the 1 day rate, the 1 day rate will be charged.