

THE CORPORATION OF THE TOWNSHIP OF MINDEN HILLS
COMMITTEE OF THE WHOLE/GENERAL COMMITTEE MEETING
Thursday, May 8th, 2008

Commencement: 9:00 a.m.
Adjournment: 11:37 a.m.

Present: Reeve Jim McMahon
Deputy Reeve Cheryl Murdoch
Councillor at Large Peter Oyler
Councillor Lisa Schell
Councillor Bill Obee
Councillor Barbara Reid
Councillor Rick Ratcliff

Staff: CAO Gerry Morrison
Deputy Clerk Laura Cunliffe
Deputy Treasurer Lyn Bullington
Fire Chief Doug Schell
Road Superintendent Kevin Hill
Director of Community Services Rick Cox
Chief Building Official Ken Jones
Planning Administrator Elinor Kernohan
Mike Jeschke, Lead Hand

CALL TO ORDER

Reeve McMahon welcomed everyone and called the meeting to order. The Reeve stated he had an additional item for closed session, dealing with a personnel issue. The Reeve further advised that representatives for the Junior A Hockey Team had been approved to be a delegate at today's meeting as well.

Res. #08-25 Peter Oyler-Lisa Schell
Be it resolved that the Council of the Township of Minden Hills approves the agenda for the Committee of the Whole/General Council Meeting of May 8th, 2008.
Carried

DECLARATION OF PECUNIARY INTEREST

None declared.

DELEGATIONS

- a) Ruth Benson and Doug Gilpin, Mountain Lake re Draft Stewardship Plan

The Reeve welcomed the delegates to today's meeting and thanked them for the concise draft plan submitted, which everyone agreed was well done. The delegates reviewed highlights of the plan, advised what the next steps would be as outlined in their letter, and council members were provided the opportunity to ask questions. They advised that the plan has been three years in the making and they are at the point that a brief additional survey is being conducted. The results of this will be incorporated into the final Lake Stewardship Plan, to be presented for approval at their AGM on June 21st, 2008. Council members were asked to submit their opinion and/or suggestions for improvement or changes. Councillor Oyler suggested that once their plan has been adopted, they should submit same to the Township in anticipation of the Township conducting an update of it's Official Plan and perhaps items may be introduced into the Official Plan at that time. The delegates were thanked and congratulated on a job well done.

PAYMENT OF ACCOUNTS

*Res. #08-26 Peter Oyler - Lisa Schell
Be it resolved that the Council of the Township of Minden Hills
approves the payment of accounts in the amount of \$270,629.75.
Carried*

ENVIRONMENT AND PUBLIC WORKS - Councillor Schell in the Chair

- a) Road Report - April 2008
The report was received for information.

When asked, the Road Superintendent advised Council members that some of the work plan for the spring has changed for some of the roads as a result of the type of weather we have been having this year, i.e. frost heaves and the heavy flooding. He confirmed that Caribou Road would be repaired this spring, as well as Rackety Trail, and a few others that were not anticipated in this spring's work plan.

The Road Superintendent further stated, when asked, that the Trent Severn Waterways have been keeping staff advised of the flooding and when they are removing and replacing logs in the dam(s). They are attempting to hold most of the water up in the reservoir lakes which has only a small impact on rising levels, rather than overflow the banks of the Gull River. Kevin's staff have been cleaning culverts as often as possible, with a minimum of three times per week, and only some areas have flooded over the roadway. Barricades and pylons have been put in place in these locations and every precaution is taken to ensure public safety.

The Reeve advised also that Dave Ness of the Trent Severn Waterways has been in touch with him regarding the capacity and flow levels through the Gull River in Minden Hills.

- b) Memorandum from Road Superintendent re: Calcium Tenders

Recommendation

That Council award the tender for the supply of calcium to Morris Chemicals in the amount of \$.21.1/litre plus GST.

- c) Solid Waste Management Committee meeting minutes

Recommendation

That Council give authority to the Solid Waste Management Committee to proceed with the completion of the signs for all Minden Hills landfill locations, the cost of which is to be born by the County of Haliburton, as outlined in the Solid Waste Management meeting minutes of May 6th, 2008.

And further, that Council provide their support to join in with all Townships within the County of Haliburton, and the County of Haliburton, to put out a request for quotes for chipping requirements at their respective landfill sites, and hereby appoints the Chair (or their delegate) to sit on a County wide committee for this purpose.

Council were advised as to the outcome of the recent septic waste meeting. Provincial representatives, at the presentation, advised that the lower tier governments would be responsible for the septic waste in their municipalities in the near future, but have not provided any guidelines, etc. up to this time. Council was advised that people in

attendance at that meeting were very disappointed in the lack of information provided by the Province.

Upon reviewing the minutes, Council were further advised that shrink wrap cannot be handled at our landfill sites in volume. The Environmental and Property Operations Manager has advised the marinas in Minden Hills that the Township cannot accommodate them and they must make separate arrangements with a handler for recycling of this material. Our landfill sites are considered "a blue box program" and MCS who accept our recyclables will not accept same. They do not have the facility to deal with this type of material.

Councillor Reid requested an agenda item for the next Solid Waste Management Advisory meeting be considered re the relocation of the shed at the Little Gull Landfill Site. She believes that the attendant on duty is not able to see both what is coming in and what is being dumped above. There is no ability to monitor same.

Environmental and Property Operations Manager

DELEGATION (cont):

b) Mr. Ken Gerrard - Junior A Hockey Team

The Director of Community Services introduced Mr. Ken Gerrard, one of the owners of the greater Metro Hockey League and Junior A Hockey League. Mr. Gerrard provided background of the leagues, respectively, and stated that they had been contacted by an individual here in Minden to ascertain if a Junior A Hockey League could be started here. This request was investigated by the owners and they, in turn, felt that Minden is definitely a very good location and would be supported by the community. Mr. Gerrard confirmed that they own the league as well as three teams (Bradford, Innisfil and Elliott Lake). They are very supportive of the players, encourage additional/ongoing schooling for their student players, and provide to them as many opportunities during their participation in this league. Players come from as far as Europe and they will find residences for them to live here if it is possible. Mr. Gerrard provided additional information regarding the league, its owners, expectations of its players/coaches and stated they have a no tolerance policy when it comes to misbehavior and discipline. They have been very successful to date.

On the wrap up, Mr. Gerrard congratulated Mike Jeschke as the successful Head Coach of the Minden League and stated they found him to be a very energetic, enthusiastic and passionate individual.

They are looking to the public to help them choose a name for the team. When Mike Jeschke was speaking on CANOE Radio, he asked listeners to phone him with suggestions on a name for the new team; they have found one they all especially liked so far- the Minden River Kings. The Reeve advised that he has heard only positive feedback from the community and feels the community is fully behind this venture.

Council members welcomed and congratulated Mr. Gerrard and his partner(s) on building a team in Minden and felt that this will be a very successful venture. Best of Luck!

CULTURE, PARKS & RECREATION - Reeve McMahon in the Chair

- a) Ontario Timberfest Committee meeting minutes of March 12, 2008 - received as information.
- b) Minden Hills Cultural Centre Advisory Committee meeting minutes of April 18th, 2008

- c) Riverwalk re Tender

Council was previously provided with a Memorandum from the Riverwalk Committee regarding the tenders received for engineering for the remainder of the pathway.

RECOMMENDATION

That Council award the engineering tender for the Riverwalk pathway to G.D. Jewell at a cost of \$7,725.00.

PROTECTION TO PERSONS & PROPERTIES - Councillor Ratcliff in the Chair

- a) Fire Report - April 2008
Report received as information.
- b) By-law Occurrence Report - April 2008
Report received as information.
- c) Building Report - April 2008
Report received as information.
- d) Memorandum from CBO re Clean and Clear Issues

The CBO, when asked, advised Council members (in the instances of the Clean and Clear By-law and Building Permits) that it is the practice of this department to ensure progress is being made for those individuals that require some time. If progress is disregarded by those individuals, there are a few options this department has been given authority to act on. For the time being, all outstanding infractions are being looked at and they are working with those individuals for completion of permits/infractions, respectively.

After discussion, around the content of the CBO's memorandum, Council unanimously agreed that department heads are in a position to provide additional dump vouchers at their discretion under mitigating circumstances.

Chief Building Official

PLANNING & DEVELOPMENT - Deputy Reeve Murdoch in the Chair

- a) Original Road Allowance leases - De Merchant and Casey

The Planning Administrator provided background to Council regarding the two properties and their respective leases. This item has come before Council previously. The Planning Administrator advised that the Casey property with frontage on Twelve Mile Lake has been assessed and paying taxes on a portion of the original road allowance. They had also been paying a fee pursuant to the lease agreement. The property occupied by the De Merchant's does not have lake frontage and is separately assessed to the township but the tax bill gets forwarded to them for payment. They have also been paying a fee pursuant to the lease. Council agreed that if the leases were to be transferred they should be at fair market value. As each property owner was requesting to transfer the respective leases to another family member, staff was directed to:

- 1) determine whether the annual lease amounts had been paid for each property
- 2) confirm that the township could legally transfer the lease and
- 3) increase the amount of such lease to fair market value

- b) Planning Department Report - April 2008
Report received as information.
- c) Consent H-021/2008 - McGillivray - Pt Lot 12, Conc. 13, Township of Minden

RECOMMENDATION

That Council agrees to waive the administration fee with respect to consent application H-021/2008 - McGillivray for reasons set out in Memorandum dated from April 28, 2008 from the Planning Administrator.

- d) Consent H022/08 -- Pt Lot 26, Conc. 9, Township of Minden (Charlesworth) - Soyers Lake

RECOMMENDATION

That Council recommend that the proposal be approved, subject to the following conditions:

- 1) payment of the administration fee of \$250.00 per application
- 2) payment of the pre-consultation fee of \$100.00 per application
- 3) all outstanding realty taxes to be paid in full
- 4) an amendment of Zoning By-law 06-10 on the severed lot to recognize that it is undersized with respect to frontage and area in a Shoreline Residential (SR) zone
- 5) The final survey being approved by the Planning Administrator.

The Planning Administrator confirmed that this property is a severance of two lots that have merged on Soyers Lake and does not affect the capacity on Soyers Lake.

- e) Consent H-023/2008 - Lot 31, Concessions 3 and 4, Township of Minden (Chandler Point Management Inc.) - DEFERRED
- f) Committee of Adjustment meeting minutes.
Received as Information.

Planning Administrator

FINANCE/GENERAL GOVERNMENT - Councillor Oyler in the Chair

- a) AMO Conference - August 24th - 27th, 2008 - Ottawa
Members of Council are entitled to attend two conferences yearly. ROMA/OGRA, AMO and ONTARIO EAST.

RECOMMENDATION

Council recommends the attendance of Councillor Bill Obee at the AMO Conference August 24th - 2th, 2008 in Ottawa.

- b) ONTARIO EAST - September 10th - 12th, 2008 - Kingston

RECOMMENDATION

Council recommends the attendance of Councillor Oyler as he will be accepting an award at this year's event, and Councillor Ratcliff. Council approves the attendance of the Reeve as well, providing he is not going for the County of Haliburton.

Clerk to check to see what date Peter should be accepting award.

Administrative Assistant/Deputy Clerk

Break: 10:05 - 10:20 a.m.

PERSONNEL - Deputy Reeve Murdoch in the Chair
Nil.

DRAFT BY-LAW(S)

- a) By-law 08-42 Records Retention

RECOMMENDATION

That the Council of the Township of Minden Hills adopt By-law 08-42, a Records Retention By-law for the Township of Minden Hills.

CLOSED SESSION

*Res. #08-27 Bill Obee - Peter Oyler
Pursuant to Section 239 of the Municipal Act 2001, S.O. 2001, c. 25, be it resolved that the next part of the meeting be closed to the public. The subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees. (10:21 a.m.)*

Carried

*Res. #08-28 Barbara Reid - Rick Ratcliff
Be it resolved that Closed Session be adjourned and Open Session resume. (11:35 a.m.)*

Carried

*Res. #08-29 Barbara Reid - Rick Ratcliff
Be it resolved that direction(s) given in Closed Session be approved.*

Carried

ADJOURNMENT

*Res. #08-30 Barbara Reid - Rick Ratcliff
Be it resolved that the Committee of the Whole/General Council Meeting of May 8th, 2008 be adjourned (11:37 a.m.).*

Carried

Head of Council

Clerk