



Community Grant/Fee Waiver Application Form

Note: Eligible organizations must submit the completed application form to the Community Services Department on or before October 31st or 60 days prior to the event date to be considered for a community grant. Applicants are encouraged to review the Community Grant/Fee Waiver Policy prior to applying.

Applicant Information

Name of Group or Individual:

Contact person(s):

Address:

Phone:

Email:

Which of the following best describes you?

Individual

Community Group

Registered Not-for-Profit

Other

Is this your only request for the fiscal year?

Yes

No

Use the area below to describe the purpose of your request and the reasons a grant or fee waiver is needed.

Event/Program Information

Date of Event:

Fee type:

Fee Amount:

Use the space below to describe the event or program

Location

Is there an admission or participation fee?

Yes

No

Is this event or program open to the public?

Yes

No

What is the anticipated attendance of the event or program?

Funding Request

Amount requested to be donated or waived:

Have you received any other sources of funding?

Yes

No

Terms and Conditions

In the event that a grant is awarded, the applicant agrees to the following:

1. To provide a written statement of the use of funds within a reasonable time of the event or program ending.
2. To acknowledge the support of the Township of Minden Hills in all printed material and through other promotional means.
3. The funds will be used only for the purposes described in this application.
4. To inform Community Services Department and/or Council if the event/program is delayed or changed substantially for any reason.
5. In the circumstance the event/program does not go forward, the applicant will return those funds granted for the proposed event/program.
6. The applicant will be informed of the decision in writing and if approved, will be required to sign the Township's standard rental agreement, if applicable, and will be obligated to obtain any necessary insurance or meet other necessary requirements.

I agree to the terms and conditions outlined above. The information contained in this application is, to the best of my knowledge, true and correct. I acknowledge that the contents of this application may be discussed in an open Council forum.

Signature:

Date: