

THE CORPORATION OF THE TOWNSHIP OF MINDEN HILLS

BY-LAW NO. 24-77

**Being the Comprehensive Fees & Charges By-law  
For the Township of Minden Hills Programs & Services**

**WHEREAS** the *Municipal Act*, 2001, c. 25, S. 391 (1) provides that a municipality may pass a by-law to impose fees or charges

**NOW THEREFORE THE COUNCIL OF THE TOWNSHIP OF MINDEN HILLS ENACTS  
AS FOLLOWS:**

1. That fees and charges as set out in the schedules to this By-law shall be imposed.
2. That Schedule A to this by-law be the schedule of fees related to the Building Department in accordance with the *Building Code Act of Ontario*, Section 7; and  
  
That Schedule B to this by-law be the schedule of fees related to the Administration in accordance with the *Municipal Act*; and  
  
That Schedule C to this by-law be the schedule of fees related to Fire Services in accordance with *the Municipal Act*; and  
  
That Schedule D to this by-law be the schedule of fees related to the Cultural Centre Programs and Facilities in accordance with the *Municipal Act*; and  
  
That Schedule E to this by-law be the schedule of fees related to the Roads Department in accordance with the *Municipal Act*; and  
  
That Schedule F to this by-law be the schedule of Fees related to the Planning Department in accordance with the *Planning Act*; and  
  
That Schedule G to this by-law be the schedule of fees related to the Cemetery in accordance with the *Funeral, Burial and Cremation Services Act*; and  
  
That Schedule H to this by-law be the schedule of fees related to the Parks and Recreation Programs and Facilities in accordance with the *Municipal Act*; and  
  
That Schedule I to this by-law be the schedule of fees related to Environment & Property Operations – Water, Sewer and Landfill in accordance with the *Municipal Act*.  
  
That Schedule J to this by-law be the schedule of fees related to Community Services advertising in accordance with the *Municipal Act*.  
  
That Schedule K to this by-law be the schedule of fees related to the use of municipal property and associated structures.  
  
That Schedule L to this by-law be the schedule of fees related to an Annual Low Risk User Facility Program applicable to users for Community Centre Facilities and Parks Property rental(s) for Local Community General Liability Insurance Coverage.
3. That Committees of Council are exempt from fees charged for the use of municipal facilities to host community events and fundraising activities.

4. That By-law 23-133 is hereby repealed. In the event of any conflict between the provisions of this by-law and any other by-law, the provisions of this by-law shall prevail.
5. That the by-law takes effect upon final passing.

**READ A FIRST, SECOND AND THIRD TIME**, passed, signed and the Corporate Seal attached hereto this 13th day of June, 2024.



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Bob Carter, Mayor



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Vicki Bull, Clerk

**Schedule “A”  
Classes of Permits & Fees – Building**

<b>Class</b>	<b>FEE</b>
To construct a dwelling OR addition to a dwelling plus buildings used for human habitation i.e. bunkies, private cabins	\$1.00 /sq. ft. flat rate
To construct an accessory building OR addition to an accessory building	\$0.80 ./sq. ft.
To demolish a building	\$150.00
To construct a deck	\$200.00
To construct a commercial or industrial building	\$1.10 /sq. ft.
To construct a tent over 60 sq. m	\$100.00
To transfer an existing permit	\$150.00
To change use of a building	\$100.00
To construct a foundation – Unfinished	\$0.60 /sq. ft.
To construct a foundation - Finished	\$1.00 /sq. ft
To install a swimming pool	\$150.00
Solid Fuel burning Appliance/HVAC System/Chimney – IE Woodstove/Furnace	\$150.00
Agricultural Building	\$0.50 /sq. ft.
Minimum Fee for any Building Permit	\$150.00 plus applicable fee
Plumbing Permit	\$200.00 dwellings \$100.00 + \$5/fixture ICI Basic Fee of \$75 when plumbing is in conjunction with other construction
To renovate an existing building	\$0.55 /sq. ft. – dwellings \$0.65 sq. ft. – ICI
Building without a permit	Double the Standard Fee
Re-Inspection Fee	\$100.00
Conditional Permit	\$100.00 + applicable Building Permit Fees
Application for a Sewage System – Classes 2, 3, 4 & 5	\$875.00
Septic Permit for an Addition/ Renovation/Change of Use Tank Change	\$450.00
Septic Permit Review (For Change of a Design Requiring a Site Visit)	\$250.00
<b>Septic Re-inspection Program</b>	
Septic Inspection Fee – Completed by Township or Township’s agent (per inspection/site visit)	\$220.00
Septic Inspection Fee – Third Party (excluding Township or Township’s agent)	\$150.00

**Schedule “A” Continued**  
**Classes of Permits & Fees – Building**

<b>Other Fees</b>	
File Search Request and Response Letter (Part 8)	\$50.00
<b>Class</b>	<b>FEE</b>
Sidewalk Table and Chair Policy	\$100.00 per year
Admin. Fee – Non-Refundable To accompany all applications for a building permit (excluding all Septic fees, Dog fees and Sidewalk Policy)	\$200.00 Flat Rate
Annual Maintenance Fee – Non-Refundable	\$300.00
Revised Plans Review – Existing Permits only	\$100.00
Refreshment Vehicle Fee – annual	\$500.00



**Schedule “B”  
Administration**

<b>SERVICE</b>	<b>FEE</b>
Commissioning of Documents	\$10.00
Photocopies	\$0.50 per page black and white \$0.75 per page for color
Township Flags	\$50.00 each
Lottery Licenses:	3% of the value of the total prize to be awarded
Tax Certificate	\$70.00
Statement of Account – Taxes or Water	\$10.00
Duplicate Billing Notice - Taxes or Water	\$10.00
NSF/Returned Payment	\$50.00
Transfer Balance and Overpayments	\$25.00
Mortgage Company Billings	\$5.00 per roll/per billing
Reminders/Arrears Notices	\$5.00 per tax and/or water & sewer account
Past Due/Outstanding Accounts	1.25% per month, added on first day of each and every month that amounts are outstanding
Burial Permit/Death Registrations – In and Out of Town	\$20.00
Rental of Council Chambers for “For Profit” Organizations -	\$190.00/day or \$25.00/per hour plus HST.
<b>TAX SALE COSTS</b>	
Final Notice Before Tax Sale Registration	\$50.00
Tax Sale Administration Fee – When File Opened	\$150.00
Tax Sale Administration Fee – When Registered	\$250.00
Tax Sale Administration Fee – Execute Tax Sale (Fee Applies when Public Tax Sale Preparations Begin)	\$500.00
Tax Sale Administration Fee – Execute Extension Agreement	\$250.00
<b>MARRIAGE</b>	
Marriage License	\$125.00

**Schedule “C”  
FIRE**

SERVICE	FEE
Fire Reports and File searches:	\$50.00 payable upon receipt of report
Photocopies	\$0.50 per page
Photographs	\$1.00 per photo
Fire Inspections	\$100.00 payable before inspection commenced
Fire Inspections – re-inspections	\$75.00 - Administration Fee - cost for the work involved to follow up, re-inspect a property and letters
Fire Route re-inspections	
Burning Permit – Daytime Open Air Burning Permits:	
Commercial / Industrial / Agricultural / Construction burning	\$150.00 payable upon receipt of permit
Burning Complaint Investigations	
Burning during a burn ban	\$800.00
Burning during the day without a permit	\$450.00
Burning of garbage or non- approved waste	\$450.00
Fee for service for an incident caused by negligence	\$750.00 per hour
Not monitoring or attending to fire, allowing fire to spread to bush, not providing safety to the community	Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees

**Schedule “C” Continued  
FIRE**

Fireworks Permit Fee:	
Consumer Fireworks	\$50.00 payable upon receipt of permit
Fireworks Display Permit Class	\$150.00 payable upon receipt of permit
Fireworks vendor license application	\$150.00 payable upon receipt of permit
Firework Complaint Investigations	Fee pursuant to the current schedule established by the Ministry of Transportation and other Outdoor burning fees
Response to nuisance alarms:	\$150.00 administration fee plus actual costs incurred for Second and subsequent nuisance alarms in any calendar year
Fee for operation crews and vehicles dispatched to a specific address other than a single-family home in response to an alarm without just cause:	
Response to alarms occurring as a result of work being performed on a fire alarm system or emergency system without proper notification to the Fire department:	
Outdoor Burning Fees / Firework and Burn complaints responses (Costs Incurred):	
Equipment (Pumper and Tanker)	Fee pursuant to the current schedule established by the Ministry of Transportation
Rescue Vehicle:	Fee pursuant to the current schedule established by the Ministry of Transportation
4 x 4 Utility/ATV:	\$80.00
Personnel:	Pursuant to the current hourly rates in effect, including the 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Responses to motor vehicle accidents on Provincial Highways	Fee pursuant to the current schedule established by the Ministry of Transportation

**Schedule “C” Continued  
FIRE**

Responses to all other motor vehicle accidents, including Motor Vehicle Fires, Quad/OHV/ATV, snowmobiles and Watercraft incidents or fires:	
Equipment (Pumper and Tanker):	Fee pursuant to the current schedule established by the Ministry of Transportation
Personnel:	Pursuant to the current hourly rates in effect, including the 15% payroll burden
Command Vehicle	Fee pursuant to the current schedule established by the Ministry of Transportation
Non-Emergency Service Rendered	Fee pursuant to the current schedule established by the Ministry of Transportation will be charged at the discretion of the Fire Chief or his/her Designate
Fire Extinguisher Training	\$50.00 per person
Unsafe Building or Condition Abatement; including recovering the cost for anything that is done pursuant to section 33, 21, 25, 26 and section 15 of the FFPA, to the owner or the person having control of the land or premises	Fees related directly to the cost of materials, equipment including labour and any special suppression equipment
Equipment (Pumper and Tanker)	Fee pursuant to the current schedule established by the Ministry of Transportation
Personnel:	Pursuant to the current hourly rates in effect, including the 15% payroll burden
Command Vehicle:	Fee pursuant to the current schedule established by the Ministry of Transportation
Other Fees	
Fee recovery for the replacement/repair and/or cleaning of front line and personal protective equipment.	Fee pursuant to actual cost for cleaning, repair or replacement
Special Requested Services	Fee pursuant to actual cost
Fire Hose replacement: damages caused by others such as driving over a hose on scene	Fee pursuant to actual cost for replacement
Non-Legislated Fire Safety Plan Review (Reviews that are not required under the Ontario Fire Code) (Fire Inspector rate, minimum 3 hours)	\$50.00 per hour, minimum 3 hrs.
Lock Box for Fire Access	\$225.00
Note: For reference, where a fee is charged pursuant to schedule established by the Ministry of Transportation, the 2023 hourly rate is \$543.03.	

**Schedule “D”  
Cultural Centre Programs & Facilities**

SERVICE	FEE
<b>Facility Rentals</b>	
Centre Grounds	\$200.00 per day
Common Room Hourly	\$35.00
Common Room ½ day	\$50.00
Common Room – Full Day	\$100.00
Use of Grounds for Photos	\$25.00
<b>Note: Rental Fees are based on use during regular open hours of 10am – 4pm. An additional fee of \$25.00 per hour applies to use after 4:00 p.m.</b>	
Individuals Visiting the Minden Hills Cultural Centre Facilities:	General Admission by donation
MHCCF Members:	No charge
School Group: ½ day (2-hour program)	\$5.00 per student (\$100 minimum) HST exempt
Full day (4-hour program)	\$8.00 per student ( \$200 minimum) HST exempt
Bus Group with Guided Tour (90 minutes)	\$3.54 per person HST included
Image Reproduction Fees	\$10.00 per image - black and white
Photocopy Fees	<ul style="list-style-type: none"> <li>• \$0.50 per page for black and white printouts from the internet</li> <li>• \$0.50 per 8 ½” x 11” and 8 ½” x 14” copy (black and white)</li> <li>• \$1.00 per 8 ½” x 11” and 8 ½” x 14” copy (color)</li> <li>• \$50.00 minimum charge for mailed photocopies</li> </ul>
Speakers Fee	\$40 maximum of one hour + mileage at the current township rate.
Cultural Centre school break ½ day programs - children	\$20 per participant per day, HST exempt
Drop-in daily programs	Admission by donation
Admission to presentations/art talks	Admission by donation

**Schedule “E”  
Roads Department Fees**

<b>SERVICE</b>	<b>FEE</b>
Entrance Permit Fee – Residential	\$225.00
Entrance Permit Fee – Agricultural	\$225.00
Entrance Permit Fee – Multi-residential	\$225.00
Entrance Permit Fee – Commercial	\$300.00
Entrance Permit Fee – Industrial	\$300.00
Entrance Permit Fee – Institutional	\$300.00
Entrance Permit Fee – Temporary	\$225.00
Entrance Permit Fee – Emergency	\$225.00
Entrance Permit Fee – Public Entrance	\$300.00
Work on Township Right-of-Way	\$100.00 as per Policy #27
Over Dimensional Load Permits – annual fee	\$300.00
Over Dimensional Load Permits – single use	\$50.00
Entrance Permit Deposit	\$500.00
Entrance Permit Re-inspection	\$125.00

**Schedule “F”  
Planning Department Fees**

<b>Applications Pursuant to the Planning Act / Condominium Act</b>	
<b>SERVICE</b>	<b>FEE<sup>1</sup></b>
<b><u>Pre-consultation Application <sup>2</sup></u></b>	\$450.00
<b><u>Minor Variance</u></b>	
Complex Application <sup>3</sup>	\$1,200.00
Standard Application	\$900.00
<b><u>Zoning By-law Amendments</u></b>	
Major Zoning By-law Amendment Application <sup>4</sup>	\$3,450.00
Minor Zoning By-law Amendment Application <sup>5</sup>	\$1,200.00
Temporary Use By-law	\$1,200.00
Request to Lift Holding (H) Provision	\$750.00
Zoning Compliance Letter	\$180.00

<sup>1</sup> Refund Policy: If an application is withdrawn prior to its circulation, the applicant is entitled to 50% of the application fee. If an application is withdrawn after it has been circulated but prior to a public meeting being held, the applicant is entitled to 25% of the application fee. If Council or staff has made a decision on a file, or a public meeting has been held, a refund will not be considered. Pre-consultation fees or fees incurred for additional reviews, site visits or recirculation of applications shall not be refundable.

<sup>2</sup> Applications for Zoning By-Law amendments, Official Plan amendment, site plan control, plan of subdivision or plan of condominium require the submission of a pre-consultation review to the municipality in advance of application submission. Pre-consultation is not required, but is strongly encouraged, for minor variance applications.

<sup>3</sup> Complex Minor Variance Application: A “Complex” Minor Variance application is an application for minor variance that includes one or more of the following elements:

- A minor variance application for a property subject to site plan or other development agreement with the Township
- Requires studies or reports to support the application
- Requires consultation and collaboration with external agencies beyond the minimum requirements of the Planning Act.

<sup>4</sup> **Major Zoning By-Law Amendment:** A "Major" Zoning By-Law amendment is a Zoning By-Law amendment that (one or more may apply): • Requires a major amendment to the Municipality's Official Plan and/or an amendment to the County of Haliburton's Official Plan; • Requires studies and/or consultation and collaboration with external agencies; • Constitutes a change of use to permit new Commercial, Industrial, Extractive or Institutional uses; • Constitutes a substantial increase in density (ie, accompanying an application for Plan of Condominium or Subdivision, conversion to medium or high density residential use from low density residential use.). • Constitutes a substantial a increase in the development envelope or density for existing Commercial, Industrial, Extractive or Institutional uses.

<sup>5</sup> **Minor Zoning By-Law Amendment:** A "Minor" Zoning Bylaw amendment is a Zoning By-Law amendment that: • Applies to a single parcel or land for low density residential use, including the construction of an additional dwelling unit; • Permits additional ancillary or accessory uses or structures that are compatible with the existing Zone designation and Official Plan policies; • Permits minor increases in floor area, height, parking areas, etc., for existing Commercial, Industrial or Institutional uses; • Clarifies existing zone boundaries through a professional evaluation (ie, a qualified professional providing revised environmental protection boundaries, hazard land boundaries, etc.).

**Schedule “F” Continued  
Planning Department Fees**

<b><u>Official Plan Amendments</u></b>	
Major Official Plan Amendment <sup>6</sup>	\$5,000.00
Minor Official Plan Amendment <sup>7</sup>	\$2,000.00
Local Official Plan Amendment and Zoning Bylaw Amendment processed together	Official Plan Amendment fee plus 50% of Zoning Bylaw Amendment Fee
<b><u>Consent to Sever</u></b>	
Pre-consultation Comments for Lot Addition and Lot Creation (per severed parcel)	\$650.00
Pre-consultation Comments for Easement or Right-of-way (per easement/ROW)	\$300.00
<b><u>Plan of Subdivision/Plan of Condominium</u></b>	
Condominium exemption	\$350.00
Part Lot Control	\$500 per lot
<b><u>Deeming By-law</u></b>	
Deeming By-law Application	\$500.00
Deeming By-law to accompany road allowance closure and purchase	\$200.00

<sup>6</sup> **Major Official Plan Amendment:** A "Major" Official Plan amendment s an Official Plan amendment that (one or more may apply):

- Proposes a re-designation or change in land use for property(ies);
- Requires many changes to the policies and schedules of the Official Plan;
- Is more significant in scale and scope than a minor Official Plan amendment, and which may have greater impact or policy implications beyond the subject lands. Applications relating to more than one property would normally be this category;
- A site-specific application representing a large scale development/redevelopment or a change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category; and,
- An application that also requires an amendment to the County of Haliburton Official Plan.

<sup>7</sup> **Minor Official Plan Amendment:** A "Minor" Official Plan amendment is an Official Plan amendment that:

- Proposes a small-scale exception to a specific Official Plan standard (e.g., minor changes to the number of permitted units; or to add a site-specific use limited in scale);
- Proposes a minor change to a specific policy that is limited in scope and typically to one property;
- Maintains the intent and purpose of the Official Plan; and,
- Shall have limited impact or policy implications beyond the subject lands.



**Schedule “F” Continued  
Planning Department Fees**

<b><u>Agreements</u></b>	
Subdivision/Condominium, Severance, Encroachment, Responsibility, Legal (any type, administered by staff)	\$750.00
Amend Agreement	\$500.00
Request to Remove Agreement from Title	\$250.00
<b><u>Site Plan Approval<sup>8</sup></u></b>	
<u>Major Commercial (over 600 sq m)/Industrial</u>	\$2,000.00 plus \$1.50 per sq m
Minor Commercial	\$1,500.00 plus \$1.50 per sq m
Major Multi-residential (6 or more units)	\$2,000.00 plus \$50 per unit
Minor Multi-residential (5 or fewer units)	\$1,500.00 plus \$50 per unit
Standard Residential (1-2 units) where applicable	\$1,200.00
<u>Major Amendment to Commercial/Multi-Residential Site Plan</u>	
Total Cost Deposit to be filed with the application	50% of current application fee.
Minor Amendment	\$500.00
Minor Amendment to Site Plan (no amendment to agreement)	\$500.00
Request to Waive Site Plan Control	\$200.00
Staff Review and Comments for Revised Plans (after first set of revisions)	\$500.00
Recirculation of Revised Plans to External Agencies for Comment	\$300.00

<sup>8</sup> Where residential units are less than 10, site plan approval only required in accordance with the Planning Act and as further identified in the Township’s Site Plan Control By-law.

Schedule “F” Continued  
Planning Department Fees

Applications For the Sale, or Use, of Township Land	
SERVICE	FEE
<b><u>Shoreline Road Allowance (Purchase)</u></b>	
Total Cost Deposit to be filed with the application	\$4,950.00
The Cost Deposit includes a Non-refundable administration fee	\$800.00
Purchase cost for lands	\$0.70 per sq ft (minimum purchase cost: \$4,150.00)
<b><u>Shoreline Road Allowance (Occupation)</u></b>	
License of Occupation Agreement	\$750.00
Annual License Fee: Dock Only	\$125.00
Additional Structures	As set by Council as per Agreement
Renewal of License of Occupation Agreement (upon expiry of existing agreement under same ownership)	\$500.00
Annual License of Occupation Agreement for Short-Term Rentals	\$150.00
<b><u>Unopened Road Allowance (Purchase)</u></b>	
Total Cost Deposit to be filed with the application	\$2,750.00
The Cost Deposit includes a Non-refundable administration fee	\$750.00
Required appraisal	As billed by the Appraiser, the expense of which is to the applicant
Purchase Price for Original Road Allowance	Based on appraisal
<b><u>Construct an Access Road on Unopened Road Allowance</u></b>	
Total Cost Deposit to be filed with the application	\$1,000.00
The Cost Deposit includes a Non-refundable administration fee	\$500.00
Applications For Staff Review	
SERVICE	FEE
<b><u>Cell Phone Tower</u></b>	
Tower Review	\$1,000.00
Private Circulation	\$200.00
<b><u>Renewable Energy Support Resolution</u></b>	
<b><u>Renewable Energy Project greater than 10 kW but less than 500 kW</u></b> Non-refundable administration fee to be filed with the request	\$500.00
<b><u>Renewable Energy Project greater than 500 kW</u></b> Non-refundable administration fee to be filed with the request	\$1,500.00

Schedule “F” Continued  
Planning Department Fees

DEPOSITS <sup>9</sup>	
Peer Review Deposit	\$5,000.00
Pre-development Agreement Deposit	\$5,000.00
Professional Services Deposit	\$2,500.00
Legal Fees Deposit	\$750.00
Advertising Fee Deposit	\$250.00
Ontario Land Tribunal Deposit <sup>10</sup>	\$5,000.00

Other Fees	
SERVICE	FEE
<b>Official Plan (copy)</b>	\$50.00 Printed
<b>Zoning By-law (copy)</b>	\$30.00Printed
Amendment to an Application requiring recirculation	\$300.00
Amendment to an Application Not Requiring recirculation	\$100.00
Additional Public Meeting or Open House	\$300.00
Requests to Council that require the preparation of a staff report that are otherwise not outlined above <sup>11</sup>	\$100.00
Staff review and reactivation of an application that has been deferred at the request of the applicant	50% of the application fee if more than six (6) months have passed since applicant requested deferral.
Additional Staff Site Inspection	\$100.00

<sup>9</sup> **Deposits:** The Municipality may require the payment of deposits upon submission of any application. Deposits may be applied to cover peer review fees, professional fees should the Municipality require the expertise or advice of a third party consultant (engineer, planner, surveyor, etc.), as well as any legal costs incurred. Deposits may also be applied to any registration fees, disbursements, reproduction costs, postage, advertising, telephone charges, facsimile charges, and any other reasonable costs which may be incurred by the Municipality.

Should fees exceed the initial deposit received, the Municipality shall request further deposits or payments of invoices. Additional funds may be requested from time to time, to fully cover the municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

The Municipality will keep an accurate record of all costs incurred with respect to planning applications. Upon completion of the processing of an application, the Municipality will reconcile the account for the applications where a deposit has been paid. A refund of the deposit will be made with the exception of those costs incurred by the Municipality, as determined by the Treasurer or designate(s). If the cost to process an application exceeds the deposit, the applicant will be responsible for the additional costs and will pay such costs upon invoice by the Municipality.

<sup>10</sup> **Ontario Land Tribunal Appeal Deposit:** If Council supports an application and its decision on the application is appealed to the Ontario Land Tribunal (OLT) by someone other than the applicant, the applicant will be responsible for all Municipal costs to defend the decision. These costs may include all planning fees, legal fees, engineering fees, fees of other professionals, disbursements, reproduction costs, telephone charges, facsimile charges, peer review fees and any other reasonable costs which may be incurred by the Municipality. The applicant will submit a deposit to the Municipality, upon submission of the file to the Ontario Land Tribunal (OLT), and will enter into an agreement with the Municipality to fully cover Municipal expenses with regard to the appeal. Additional funds may be requested to fully cover the Municipal expenses. Work will not be completed by the Municipality, its solicitor or consultants until such deposit has been paid by the applicant.

<sup>11</sup> **Requests to Council requiring a staff report:** Occasionally, land owners may request that the Municipality assist with planning processes or real property matters, such as permission to cross a one foot reserve, or that the Municipality take widening to a road to facilitate a lot merger. Where these requests require a planning staff report to provide context or advice alongside the proposal, a nominal fee may be charged to cover costs. This fee does not apply to matters whereby Council has directed staff to bring a report for their consideration.

**Schedule “G”  
Cemetery**

SERVICE	FEE	
Interment Rights in a Regular Full Burial Plot		
Bethel Cemetery:	\$950.00	
Gelert Cemetery:	\$950.00	
Minden Cemetery:	\$950.00	
Twelve Mile Cemetery:	\$950.00	
Non-Resident Surcharge on Interment Rights in a Regular Plot (in addition to interment rights):		
Bethel Cemetery:	\$950.00	
Gelert Cemetery:	\$950.00	
Minden Cemetery:	\$950.00	
Twelve Mile Cemetery:	\$950.00	
Resident Interment rights in Cremation Plots:		
All Cemeteries:	\$500.00	
Non-Resident Surcharge on Interment Rights in a Cremation Plot		
All Cemeteries:	\$500.00	
Resident Interment rights in Columbaria		
Top Row	Minden	Twelve Mile
2 <sup>nd</sup> Row	\$1,000.00	\$1,000.00
3 <sup>rd</sup> Row	\$1,000.00	\$1,000.00
Bottom Row	\$1,000.00	\$1,000.00
Non-Resident Surcharge on Interment Rights in Columbaria		
Top Row	Minden	Twelve Mile
2 <sup>nd</sup> Row	\$1,000.00	\$1,000.00
3 <sup>rd</sup> Row	\$1,000.00	\$1,000.00
Bottom Row	\$1,000.00	\$1,000.00
Opening & Closing Fees – All Cemeteries (weather permitting):		
Adult Casket:	\$1,450.00	
Winter Casket Burial	Actual costs incurred plus 10%	
Infant/Child Casket:	\$600.00	
In-ground cremains:	\$300.00	
Columbaria Niche	\$225.00	
Saturday Interment Surcharge		
Adult Casket:	\$200.00	
Infant/Child Casket:	\$200.00	
Cremation:	\$100.00	
Columbaria Niche	\$100.00	
Late Interment Surcharge (All Cemeteries, any interment)		
All Days After 3:00 p.m.	\$ 150.00	
Disinterment		
Adult Casket:	\$ Actual cost incurred plus 10%	
Infant/Child Casket:	\$ Actual cost incurred plus 10%	
Cremation:	\$ 425.00	

## Schedule "G" Continued Cemetery

<b>Marker Installation</b>	
Removal of Sod for Flat Markers	\$75.00
Foundation installations	\$300.00
Columbaria niche lettering	\$500.00
Columbaria niche year of passing	\$300.00
<b>Purchase and Installation of Cornerstones</b>	
All Cemeteries	\$200.00
<b>Marker Care &amp; Maintenance</b>	
Flat (at least 173 sq. inches)	\$0.00
Flat 173 sq. inches or larger	\$100.00
Upright less than 4 feet including base	\$200.00
Upright greater than 4 feet including base	\$400.00
<b>Administrative Fees &amp; Other Fees</b>	
Administrative	\$50.00
Change of Interment Rights	\$100.00
Transfer of Interment Rights	\$100.00
Assisting Family to determine/document interment rights	\$50.00 per lot
Vault storage – storage of remains for spring interment	\$200.00

### **Definition of "Resident"**

The Resident rate for cemetery lot purchase applies to Permanent or Seasonal landowners who currently own property within the County of Haliburton. Resident shall also include an individual who has filled the previous criteria but has sold or relocated outside of the County of Haliburton in order to receive long-term care, or at the discretion of the Cemetery Board.

### **Definition of Interment Rights for Full Burial Lot**

- Includes rights to inter up to 1 casket + 2 cremains or 4 cremains plus 4 cornerstones and installation
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$290.00 of the full burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

### **Definition of interment Rights for In-Ground Cremation Lot**

- Includes rights to inter up to 2 cremains
- Identity of intended interred must be declared at the time of cemetery lot purchase, or an administrative service charge shall apply
- The greater of 40% and \$175.00 of the in-ground cremation burial lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

### **Definition of Interment Rights for Cremation Niche**

- Includes rights to inter up to 2 cremains in one 12" x 12" niche
- Identity of intended interred must be declared at the time of purchase, or an administrative service charge shall apply
- The greater of 15% and \$165.00 of the cremation niche cemetery lot purchase fee is transferred to a Care & Maintenance Trust Fund as per legislation.

**Schedule "H"**  
**Community Services Programs & Facilities**

<b>SERVICE</b>	<b>FEE</b>
All Facility Bookings require payment of deposit at time of booking (cash, debit, cheque, visa or mastercard).  Bookings can be secured over the phone with payment by credit card. No tentative bookings.	50% of rental fee(s)
<b>Payment:</b> Balance of facility rental booking is due 30 days prior to booking date.	
<b>Insurance:</b> All liquor licenced events require \$5,000,000.00 liability coverage. If proof of insurance cannot be provided, then insurance can be purchased through the department via the LCIS program.	See schedule "L"
<b>Note:</b> All fees are subject to applicable taxes & fees (e.g. HST, SOCAN, LCIS Insurance)	
<b>Cancellations/Refunds</b>	
More than 30 days' notice	\$50 Administrative fee
Less than 30 days' notice	40% refund
Cancellation by Management due to violation of facility use rules	No refund
<b>Ice Rates</b>	
<b><i>Regular Season September 1 to May 31</i></b>	
<b>SERVICE</b>	<b>FEE</b>
Non-prime time Ice per hour (Monday to Friday before 4pm)	\$85.00
Minor Group Ice per hour	\$85.00
Prime time Ice per hour (After 4pm and weekends)	\$118.50
Tournament Ice per hour	\$133.00
Stat Days	Additional 20%
Summer Ice per hour – Hockey school, other groups June 1 to August 31	\$229.00
Summer Ice per hour – Minor Hockey, Skating Club June 1 to August 31	\$114.50
Sound System Rental	\$56.50
Ticket Ice per hour (Figure Skating)	\$4.55 per person
Community Centre Room Rental for Minor Hockey, Figure Skating when the rental includes a minimum of 4 hours ice rental per day.	\$41.50 per hour, maximum of \$103.00 per day
Permit Cancellations by Contract Holders Casual, One Time, or Seasonal	\$30.00
<b>Rink Area Rates</b>	
Rental per day or night	\$1,147.50
Special Occasion Permit Surcharge	\$222.50
Hourly rate (floor sports)	\$53.00
<b>Fairground Rental</b>	
Full fairground per day, including washrooms	\$327.50
Subsequent consecutive days (2nd, 3rd, etc.)	\$191.00
1/2 fairground per day, including washrooms	\$164.00
1/2 fairground subsequent consecutive days	\$100.00



**Schedule “H” Continued**  
**Community Services Programs & Facilities**

Fairground Rental Continued	
SERVICE	FEE
Permanent Washroom (located in upper fairgrounds)	\$109.00 per day
Horse Ring Rental- Association Day Rate	\$54.50
Horse Ring Rental-Day Rate	\$109.00
Permission to host Overnight Camping	\$327.50
Ball Diamonds (Lower Washrooms Included)	
Tournaments per day	
Multiple diamonds (up to 3)	\$327.50
Multiple diamonds subsequent consecutive days	\$218.50
Single diamond	\$163.25
Single diamond subsequent consecutive days	\$82.00
Ball League per game	
Adult recreational	\$17.50
Youth recreational	\$11.50
Youth competitive	\$13.50
Lights surcharge	\$11.00
Community and Recreational Programming	
Supervised and/or drop-in gym programs for children (all programs)	\$5 per program
Badminton	Adult \$8.00 per class Senior \$5.00 per class
Basketball	Adult \$8.00 per class
Yoga and Fitness Programs	Adult \$12.50 per class
NEW – Personal training	\$40 per hour
	\$360 / 10 pass
CAMPS	
Late pick-up fee	\$10 from the first minute to ten minutes, an additional \$10 will be added for each 10-minute interval.
Daily rate *March Break Only	\$40
5-day week	\$175
Drop-In Programs (i.e.: pickleball, table tennis, euchre, cribbage, public skating, shinny, badminton, soccer, basketball, volleyball)	DAILY Adult \$4.55 Youth (0-17) \$2.75 Senior (65+) \$2.75 Family (2 adults, 3 kids) \$11.00  10 PASS Adult \$32.00 Youth/Senior (65+) \$18.25 Family \$68.50
Recreation Programming Cancellation Administration Fee	\$10.00

**Schedule “H” Continued**  
**Community Services Programs & Facilities**

FITNESS CENTRE PASS	DAILY Adult \$5.75 Youth/Senior (65+) \$4.15  1 MONTH Adult \$33.000 Youth/Senior (65+) \$24.00 3 MONTHS Adult \$84.50 Youth/Senior \$61.00 6 Month Adult \$159.50 Youth/Senior (65+) \$114.00 Family 20% off total  1 Year Adult \$287.25 Youth/Senior (65+) \$205.25 Family 20% off total
Replacement Fee for Lost Fitness Pass	\$5.00
<b>Events</b>	
Family Halloween Party	Admission by donation
OUTDOOR MOVIE NIGHTS	Admission by donation
<b>Memorial Tree &amp; Bench</b>	
Memorial Tree	\$700.00 per tree (includes materials, planting and maintenance)
Memorial Bench	\$2,500 minimum per bench (includes customized bench, materials, memorial label and installation)
Other	
Fence Installation	\$318.25
Picnic Shelter Rental	\$28.00 per day
<b>Gymnasium Rental</b>	
Full Court	
Adult	\$47.50
Youth/Senior	\$33.00
Half Court	
Adult	\$33.00
Youth/Senior	\$22.25
Equipment Rental fee	\$10.50
<b>Other</b>	
Additional Ball Diamond Dragging/Lining	\$16.50
Function in Parks (weddings, family picnic not exclusive use)	\$54.50 per day
<b>Special Rental of Park by Vendor (non-exclusive use)</b>	\$546.50 per term of rental agreement



<b>Room Rental Rates</b>	
<b>Room 1</b>	
Full Rate – Day or Night	\$273.00
4 hour rate (minimum charge)	\$137.00
Kitchen, Day or Night Rate	\$67.00
<b>Room 2</b>	
Day or Night Rate	\$163.75
4 hour Rate (minimum charge)	\$82.00
<b>Warm Viewing Area</b>	
Day or Night Rate	\$163.75
4 hour Rate	\$82.00
<b>Room 1 &amp; 2</b>	
Day or Night Rate	\$382.75
4 hour Rate	\$163.75
<b>Room 1 &amp; Warm Viewing Area</b>	
Full Rate - Day or Night	\$372.75
4 hour Rate	\$163.75
<b>Full Auditorium (Rooms No. 1, 2 and Kitchen)</b>	
Full Day/Night Rate	\$463.50
Night Rate Rental	
Special Occasion Permit Surcharge	\$114.50

**Schedule “H” Continued  
Community Services Programs & Facilities**

<b>SERVICE</b>	<b>FEE</b>
Security/Damage Deposit	\$206.00
<b>Other Charges</b>	
Friday Night set up for weekend function	\$185.75
<b>Irondale Community Centre Fees and Charges</b>	
Centre rental per hour (light kitchen use). Minimum 2 hours.	\$11.00
Centre rental per hour, (full kitchen use). Minimum 2 hours.	\$16.00
Entire property per day	\$106.00
<b>Lochlin Community Centre Fees and Charges</b>	
Centre rental per hour Minimum 2 hours	\$16.00
Entire property per day	\$106.00

**SCHEDULE "I"**  
**Environmental: Water, Sewer & Landfill**

<b>Water:</b>	
<b>SERVICE</b>	<b>FEE</b>
Water turn on/turn off charge	\$50.00 during regular working hours \$80.00 during overtime hours
Water service connections	\$500.00 or actual costs – whichever is greater plus \$75.00 administration fee
Water/Sewer Connection at existing service at property line	\$250.00 each
Service charge for water meter replacement/repair	\$125.00
Final Water/Sewer Read and Account Billing	\$75.00
Water/Sewer Open New Account for New Owner	\$50.00
UNAUTHORIZED removal of water meter and water meter recording wires	\$500.00
Water from Township Coin Meter	\$0.50 per 4 Litres
Metered Bulk Water from Hydrant	Consumption based on usage rates plus \$75.00 administration fee per event
<b>Sewer:</b>	
New Sewer Service Connections	\$500.00 or actual costs – whichever is greater plus \$75.00 administration fee
<b>Landfill:</b>	
Minimum Charge – Loose Waste sorted	\$10.00
Bagged Household Waste – Under Bag Limit	No charge
Bagged Household Waste - Over Bag Limit	\$3.00 per bag
Bagged Household Waste - Unsorted	\$6.00 per bag
Garbage – Loose Household Waste - Unsorted (pick-up or trailer, bins, dump trucks)	\$80.00 per cubic yard
Garbage – Loose Household Waste -Sorted (pick-up or trailer, bins, dump trucks)	\$55.00 per cubic yard
Garbage – Compacted Household Waste - Sorted (compactor trucks only)	\$40.00 per cubic yard
Compacted Waste Unsorted (compactor trucks only)	\$55.00 per cubic yard
Tires	10 tires per load only – no charge
CFC Appliances (Refrigerators, freezers, air conditioners, etc.)	\$50.00 – untagged Tagged by a certified Freon Removal Technician – no charge
Furniture – per unit	\$20.00 per unit
Mattress, Box Spring – per unit	\$30.00per unit
Construction Material Sorted (pick-up or trailer, bins, dump trucks)	\$80.00 per cubic yard
Construction Material Unsorted (pick-up or trailer, bins, compactor trucks, dump trucks)	\$160.00 per cubic yard

**Schedule "I" Continued**  
**Environmental: Water, Sewer & Landfill**

<b>SERVICE</b>	<b>FEE</b>
Approved Contaminated Soil	\$100.00 per cubic yard
Leaf and Yard Waste (brush, leaves, grass clippings, pinecones, etc.)	Bagged - \$2.00 per bag Loose Leaf and Yard Waste - \$30 per cubic yard
Corrugated Cardboard (compacted or uncompacted, unloaded by hand)	Less than 1 cubic yard - No Charge  1.0 cubic yard and over - \$10.00 per cubic yard
Shingles	
Unsorted	\$100.00 per cubic yard
Sorted	\$50.00 per cubic yard
Boats	\$10.00 per foot
Propane Tanks	No charge, where accepted
E –Waste (televisions, monitors etc.	No charge, where accepted
Scrap Metal and non-CFC Appliances	No charge, where accepted
<b>Waste Management Services</b>	
Replacement Landfill Access Passes	No charge if the damaged card is exchanged for a new card
Replacement Landfill Access Passes	\$5.00 per single card up to two per year
Extra Landfill Access Passes or Replacements after 2/year	\$50.00 per single card
Cottage Kits	\$5.00 per kit \$45.00 for 10 kits

**Schedule “J”  
Community Services Advertising**

LOCATION	SIZE	CURRENT (quarterly) per annum	ANNUAL RATE	SET-UP FEE
<b>SG Nesbitt Memorial Centre – INTERIOR</b>				
Rink/Wall Board	3ft x 8ft	N/A	\$420	\$550
Olympia	Variable	N/A	\$300	\$400
<b>Snowmobile/ATV Trail</b>				
All	8.5” x 11” sign at 5 locations	N/A	\$200.00	\$200
<b>Mobile Highway Sign (Tourist Information Centre)</b>				
Water Street	4 lines of 15 characters per line	N/A	\$10 per two (2) week block	N/A

\*HST is in addition to all fees.

**Definition of “Set-up Fee”**

The set-up fee will be charged for material and installation costs when an advertiser is first starting a new Advertising Space or when a current advertiser wishes to change their existing sign artwork.

**Definition of “Annual Rate”**

The Annual Rate will be the yearly rental fee charged for advertising with the Township of Minden Hills during a 12 month period starting August 1 through July 31 of the next year. Rental contracts will start on August 1 of each year. Those contracts that start between August 1 and July 31 will be prorated.

Schedule “K”  
Property

SERVICE	FEE
Rental of municipal lands for parking and/or construction staging areas for temporary projects	\$500.00 per month
Electric Vehicle Charging Stations	\$2.50 per hour (fee is determined by the total time the vehicle is connected to the charging station)

**Schedule “L”**  
**Local Community Insurance Services**

Non-Sporting Events or Occasions				
Note: All fees are subject to applicable taxes.				
Service	Fee			
Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, crafts, dance parties, dance recitals, concerts, dinners, engagement parties (e.g. Jack and Jill events), fashion shows, graduations, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, religious services, retirement parties, reunions, seasonal markets, talent shows, theatre performances, weddings or other ceremonies. For any activities not indicated above, please refer to Marsh.				
No alcohol	Hourly Rate	4 Hour Event	Per Day Event	4+ Day Event
Number of People attending Event/Rental				
0-50	\$1.30	5.40	\$12.50	Refer
51-500	\$4.30	21.60	\$18.45	Refer
500+	Refer	Refer	Refer	Refer
Alcohol	Per Day Event		4+ Day Event	
0-500	75.60		Refer	
500+	Refer		Refer	
Picnics (no-alcohol)	\$2.85 per day			
Up to 250 Attendees				
Meetings, seminars, speakers, workshops/classroom instruction (No Alcohol)				
0-50	\$2.90 per rental			
51-500	\$3.25 per rental			
500+	Refer			
Sporting Events and Activities				
Low Risk	Hourly Rate	Per Day	Per Season	
Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffleboard, table tennis, tai chi, tennis.				
0-50	\$1.85	\$13.35	\$48.00	
51-100	\$2.50	\$25.40	\$60.00	
100+	\$3.70	\$27.00	\$60.00	
100+	Refer	Refer	Refer	
Medium Risk				
Roller skating, non-organized youth sports – i.e. baseball, basketball, broomball, cheerleading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, frisbee (including ultimate frisbee), handball, non-contact sports, pickle ball, racquet ball, slo-pitch, soccer, squash, t-ball, track & field, volleyball, yoga, dancing, power skating, speed skating, synchronized skating, splash pads.				
For any activities not indicated above, please refer to Marsh.				
0-50	\$3.70	\$27.00	\$88.00	
51-100	\$6.15	\$37.80	\$110.	
100-+	\$9.50	\$43.20	\$Refer	
*Events Over 1 day: Any Single Sporting Event being held for more than 1 consecutive day is a Referral to Marsh.				

**Schedule “L” Continued**  
**Local Community Insurance Services**

Exclusions: Alpine skiing, bike racing, boxing, climbing walls, contact sports (including pick up hockey, pick up lacrosse, martial arts, touch/flag football), cycling, gymnastics, horse related, kabaddi, kayaking, kickboxing, motor vehicle activities, rugby, scuba diving, sledge hockey, ball/roller/floor hockey, skateboarding, snowboarding, tackle football, wrestling, athletic schools, festivals, fairs, deep frying at concessions/kiosks/vendors, professional performers or members of the Actors Guild, and organized sports teams/leagues/tournaments.
** If hourly rate exceeds the 1 day rate, the 1 day rate will be charged.