APPENDIX "B"

Council Code of Conduct for Elected or Appointed Officials
Formal Complaint Form/Affidavit
Township of Minden Hills

Complainant Information		
Name:		
Mailing Address:		
Town/City:	Province:	Postal Code:
Home Telephone:	Cell Number:	
Email Address:		

Affidavit
of_____
(full name)

I, _____ of _____
(full name), (City, Town, etc.)
in the County/District/Region of _____ in the Province of Ontario

Make Oath and Say (or affirm):

1. I have personal knowledge of the facts as set out in this affidavit, because

_____

_____

_____

_____

_____

_____

(insert reasons e.g. I work for… I attend a meeting at which……etc.)

2. I have reasonable and probable grounds to believe that a member of the Township of Minden Hills Council/Committee, Member _____(specify name of member) has contravened section(s) _____ (specify section(s)) of the Council Code of Conduct for the Township Minden Hills for Elected or Appointed Officials.

   The particulars of which are as follows: (set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space please use the attached Schedule B.1 form (Additional Information form).

Please include the date, time and location of the alleged contravention and any other relevant information.

If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B, etc. and attach them to this Affidavit).

3. This Affidavit is made for the purpose of requesting that this matter be reviewed by the Township of Minden Hills appointed Integrity Commissioner and for no other purpose.

Sworn before me at the

_____

this _____ day of _____20__.

Commissioner of Oaths/Affidavits, etc.

_____

Please note that signing a false affidavit may expose you to prosecution under Sections 131, 132 or 134 of the Criminal Code, R.S.C. 1985 c. C-46 and also to civil liability for defamation.

APPENDIX "B.1"

(Additional Information to Appendix B – Formal Complaint Form/Affidavit)
Township of Minden Hills
Code of Conduct for Elected or Appointed Officials

To the affidavit required under Part 20 Procedure – Formal Complaint of the Code of Conduct for Elected or Appointed Officials.

(if more than one page is required, please copy this blank page and mark each additional page as 2 of 2, 2 of 3, etc. at the top right corner)

This Appendix B.1 referred to in the affidavit of

_____ (full name)

Sworn (or affirmed) before me on this____day

Of_____, _____

_____

A Commissioner for taking affidavits, etc.